



ENROLMENT CHECKLIST

Child's Name: _____

Mornings attending Harbour Preschool: Mon Tues Wed Thurs

Please make sure you have enclosed the following prior to returning:

- Enrolment Form (all 4 pages)
- Copy of child's immunization record (or exemption form)
- Photo Consent Form
- Outdoor Permission Form
- PAD Bank form (for PreAuthorized monthly fee payment)
- I have read and agree to the Harbour Preschool Parent Handbook. Parent/Guardian initial & date _____
- I have read and agree to the Harbour Preschool Covid-19 Policies and Procedures. Parent/Guardian initial & date _____

*** If your child has an anaphylaxis allergy or special medical need, you will require additional forms from the program Director. Please contact Andrea at: preschool@harbourfellowship.com ***

We use advanced monthly billing to charge parents for their child care fees. On the 1st of every month or the 1st business day of the month based on the billing calendar, we withdraw the total fees for that month. For more information on this subject please refer to our Parent Handbook.

I understand that a \$30 (non refundable) registration fee is withdrawn with the first advanced monthly payment.

In the case of NSF (non sufficient funds), a fee of \$20 will be charged. For recurring late pick ups, a fee of \$10 per every 15 minutes will be charged beginning at 12:15pm. These fees will be added to the next month's PreAuthorized payment.

Date: _____ Parent Signature: _____